

Food Wave - Empowering Urban Youth for

OVERVIEW OF THE GOOGLE FORM - APPLICATION ONLY VIA GOOGLE FORM NOT THIS DOCUMENT

“Food Wave - Empowering Urban Youth for Climate Action” is a project co-funded by the European Commission under the Development Education and Awareness Raising Programme (Reference number: EuropeAid/160048/DH/ACT/Multi).

The project aims at creating awareness on sustainable ways to consume and produce food for climate change mitigation and activate young people in their cities, in order to enable them to influence institutional decisions, so they can lead us to a sustainable global food system by 2030. The project is led by the City of Milan, and co-implemented by ActionAid Italia, ACRA, Mani Tese and 25 project partners in 17 countries, including the European Association for Local Democracy (ALDA).

In order to contribute to this wider goal, the Project, under the coordination of ALDA, with the collaboration of the project partners and in synergy with the [Milan Urban Food Policy Pact \(MUFPP\)](#), established a sub-granting scheme that will contribute to the Food Wave overall objective, supporting grass-root initiatives in the field of climate-friendly food consumption behaviours.

Please, read the call for proposals carefully before completing the application form. The application form has to be submitted within the 16th of June 2023 at 23:59 CEST, filled in all of its sections.

The applicants will receive support by the Food Wave team during the proposal writing process.

The questions have to be sent by email to the following email address: catchthewave@alda-europe.eu :

* Indicates required question

1. Contact Person *

Please indicate name, surname and role

2. E-mail Address *

Information about the Applicant

Please, fill in all the sections of the application form in English. Applications sent in other languages will be rejected.

3. Name of the Partnership/Network

4. Memorandum of Understanding of the Network *

Please download here the template:

Files submitted:

5. Name of the Lead Partner Organization *

Please indicate the full legal name

6. Legal Status of the Lead Partner organisation *

Mark only one oval.

Local Authority or City

Civil Society Organisation

Association

7. Legal Representative of the Lead Partner Organization *

Please indicate name, surname and role

8. Legal Address of the Lead Partner Organization *

The Applicant must be legally established in one of the 16 EU Member States involved in the Food Wave Project

9. Website and Social Media of the Applicants *

10. Please mention here if you aim to explicitly include a gender dimension in the activities (e.g. in a conference there is a balanced number of man and women who are speakers) and how

11. Description of the Partnership (2000 characters max.) *

Please, briefly describe your partnership and its outreach on the territory. Please mention the other project partners (name and legal status), and their previous experience with environment and youth, or if the proposed action is part of a consolidated activity. Please mention here if the board of the Association/CSO part of the consortium is partly composed by young members (18-35)

12. Mandatory Eligibility Criteria *

Check all that apply.

- The Applicant must be a Local Authority or a Civil Society Organisation working with youth
- The Applicant is not the beneficiary of any other ongoing Project funded under the DEAR program, call for proposal EuropeAid / 160048 / DH / ACT / Multi.
- The applicant is directly responsible for the preparation and management of the action, not acting as an intermediary.
- The Applicant is neither a partner of the consortium of Food Wave nor one of their founding members
- The action foreseen will be completed before the 30th of October 2023
- Either the lead applicant or its partner organizations are not already suppliers, in any capacity, of the Food Wave Project
- The target of the action are young people between 15 and 35 years old.
- The Action is carried out in accordance with COVID-19 regulations

Description of the Action

Please, fill in all the sections of the application form in English. Applications sent in other languages will be rejected.

13. Duration of the Action proposed *

Indicative start and end date of the action. Please note that the implementation period has to be included between the 1st of July 2023 and the 30th of October 2023, not necessarily covering the whole period.

14. Country and territory where the project would be implemented *

For example: Italy, Rome.

15. Description of the Initiative (3000 characters max.) *

Please, briefly explain your project idea. Guiding questions: Which is the main project idea? What is the thematic focus of the project and its main objective? What is the need at the local level that the project is addressing? Please specify whether the action intends to create synergies with international events, international days or international networks and organizations (see the call for proposals for the examples). If your Organization is part of an international network, please mention which one.

16. Describe the target group of the project (1500 characters) *

The sub-granted activities must directly involve and be addressed to young people between 15 and 35 years old. Please specify the characteristics of the group of people that the project aims to reach and involve in the action. Some guiding questions: Who are the members of the target group? How old are they? Where do they come from?

17. Number of people potentially reached by the project actions *

Please, specify the number of direct and indirect beneficiaries you expect to reach through your project idea. Direct beneficiaries are people directly involved in your project activities. The direct beneficiaries have to be directly involved in the project activities and their involvement has to be possible to count and demonstrate. Indirect beneficiaries are individuals who do not have a direct connection with the project activities, but they could potentially benefit from them through knowledge transfer from the direct beneficiaries (friends, family members, colleagues) or through articles, social media posts etc.

18. Link with the Sustainable Development Goals - SDG *

Please, identify up to 3 Sustainable Development Goals your project idea will contribute to reach.

Check all that apply.

- SDG 2: Zero Hunger
- SDG 8: Decent Work and Economic Growth
- SDG 11: Sustainable cities and communities
- SDG 12: Responsible consumption and production
- SDG 13: Climate Action

19. Link with the Milan Urban food Policy Pact (MUFPP) categories *

Please select up to 3 priorities of the Milan Urban Food Policy Pact your project idea relates to (For more information: <https://bit.ly/2XXeAwJ>)

Check all that apply.

- Governance
- Sustainable diets and nutrition
- Social and economic equity
- Food production
- Food supply and distribution
- Food waste

20. Describe your planned activities (4000 characters max) *

Please, describe the planned activities in detail, including the foreseen project timeline. Provide a detailed explanation of the proposed activities specifying: i) the activities you plan to implement through the action; ii) how you intend to implement them (please mention if you will implement creative solutions in terms of methodology, implementation tools, communication strategy etc) ; iii) which stakeholders you plan to involve in the organization of the activities (if any); iv) existing linkages with on-going activities, events, processes, projects etc (if any) v) an indicative timeline of the project activities.

21. Describe the expected results of the project (2000 characters max.) *

22. Which are the main challenges and risks you expect to face if the project is approved? *
How do you intend to tackle them? (1000 characters max.)

23. Briefly describe the communication strategy of your project (2500 characters max.) *

Guiding questions: How and where will you give visibility to the project (organization website, social media, partners website etc.)? Which communication channels will your Network use to promote your project? Will you give visibility to the project in your newsletter? Do you plan to involve any local media during the proposed activities? Which media will you involve?. Are you going to produce dissemination material (posters, brochures etc.)?

24. Please specify which social media you will use for the promotion of the project *

Twitter, Facebook, LinkedIn, Instagram, YouTube; Vimeo; Tik Tok, Others (Please, include the links of your account)

Communication and visibility

25. The Food Wave consortium may wish to use & publish the results, outputs, outcomes, pictures, and other materials created by your project in publications & news online. Do you have any objection? *

Mark only one oval.

Yes

No

26. The applicant organization commits to comply with the GDPR and undertake the responsibility to obtain the relevant permissions and authorizations to disseminate the images of the project direct beneficiaries in media and social media *

Mark only one oval.

Yes

No

27. I hereby confirm to comply with the visibility requirements of the Food Wave Project (inclusion of logos in all communications, documents, publications, materials etc) *

Mark only one oval.

Yes

No

Budget of the Action

Each applicant will benefit from a financing of 75% of the total of the action up to a maximum of 11.250,00 € Eur. The budget presented by any submitted proposal must be of max 15.000 EUR (financing of the action up to a maximum of 11.250,00 € Eur) and min 9.600 EUR (financing up to a maximum of 7.200,00 € Eur). The remaining 25% of the action will be provided by each applicant as co-funding. The financing and co-financing % always remain the same.

28. Indicate the total budget of the Action *

29. Indicate the total amount requested *

Please mention clearly the % of funding required and co-funding provided

Checklist

30. All the questions of the application form have been fully completed * *

Mark only one oval.

Yes

No

31. The activities of the submitted proposal are in line with the guidelines of the call and are not among the non-eligible activities *

Please mention clearly the % of funding required and co-funding provided

Mark only one oval.

Yes

No

32. Are you eligible for VAT refund? *

If the applicant organization is eligible for VAT refund, the VAT is not considered as an eligible cost. Please, consider it when building the budget of the project.

Mark only one oval.

Yes

No

33. Annex I. Budget for the proposal *

You can download the file here :

Files submitted:

34. Annex II. Declaration of Honor correctly signed *

You can download the file here : XXX

Files submitted:

35. Mandatory only if the Leader is NOT a Local authority -Annex IV. Official proof of registration of the organization (in the original language).

Files submitted:

36. Mandatory only if the Leader is NOT a Local authority Annex V. The organization's last annual budget. If the organization has been funded after the 31st of December of 2019 this document is not compulsory (in the original language).

Files submitted:

37. I agree that the provided information will be treated according to ALDA privacy policy: bit.ly/3o3igaR

*

Check all that apply.

YES I AGREE

NO I DISAGREE

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